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*Office Memorandum* • UNITED STATES GOVERNMENT

TO : All Assistant Directors of Central Intelligence DATE: 9 March 1951

FROM : Director of Training

25X1A6a

SUBJECT: Programs for [REDACTED] Orientation to be Conducted at [REDACTED]  
25X1A6a [REDACTED]

REF : Attached copy of memo, subject as above, dated 3 March 1951, from D/I, USAF, to DCI.

1. The reference memorandum is being placed on the agenda for the next IAC meeting to be held on 15 March 1951. Accordingly, tentative CIA requirements for participation in the proposed program should be formulated by 14 March.

2. In view of the foregoing, it is requested that you advise this Office by 1200 hours on 14 March on the following points:

- a. The name, grade, and assignment of those personnel whom you wish to have assigned to attend this course.
- b. An indication of priority in the event that the CIA quota (once it has been established) is over-subscribed.

3. Consideration should be given to the possibilities of assigning personnel for whom recruitment action has been initiated but who are not as yet on active duty with the Agency.

*MB*  
MATTHEW BAIRD

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